

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET DECISION SHEET

Decision Sheet from the Meeting of the Cabinet held on Tuesday, 20th January, 2026 at 6.00 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillors Ring (Chair), de Whalley, Lintern, Moriarty, Morley and Rust

PRESENT UNDER STANDING ORDER 34: Councillor Kemp

OFFICERS:

Kate Blakemore – Chief Executive
Emma Hodds – Chief of Staff and Monitoring Officer
Charlotte Marriott – Corporate Governance Manager
Honor Howell – Assistant Director Transformation and Change
Debbie Ess – Senior Corporate Governance Officer
Jason Birch – Assistant Director Property and Projects

1 APOLOGIES

Apologies for absence were received from Councillor Beales and Squire.

2 MINUTES

RESOLVED: The minutes from the meeting held on 11th November 2025 were agreed as a correct record.

3 URGENT BUSINESS

There was none.

4 DECLARATIONS OF INTEREST

None.

5 CHAIR'S CORRESPONDENCE

None.

6 MEMBERS PRESENT UNDER STANDING ORDER 34

None.

7 **CALLED IN MATTERS**

None.

8 **FORWARD DECISIONS**

RESOLVED: The Forward Decisions List was noted.

9 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

Cabinet noted the recommendations put forward by the Panels in relation to the following items:

Environment and Community Panel – 6th January 2026
Safeguarding Policy

Corporate Performance Panel – 7th January 2026
Quarter 2 – 2025-2026 Performance Management
Transformation Programme – LGR Readiness

Regeneration and Development Panel – 13th January 2026
Adoption of the Property Disposal Policy

10 **QUARTER 2 - 2025-2026 - PERFORMANCE MANAGEMENT**

RESOLVED: The Cabinet reviewed the Performance Management Report and commented on the delivery against the Corporate Strategy.

REASON FOR DECISION: Cabinet should use the information within the management report to review progress on the agreed actions and indicators and satisfy themselves that performance is at an acceptable level. Where progress is behind schedule members can seek additional information to explain variances.

11 **RISK STRATEGY AND POLICY REPORT**

RECOMMENDED: Cabinet recommends that Full Council adopt the revised Risk Management Policy and Strategy

REASON FOR DECISION: To ensure there is a comprehensive and up to date framework for the Council's management of risk.

12 **SAFEGUARDING POLICY**

RESOLVED:

1. Cabinet endorses and adopts the revised Safeguarding Policy.

2. Cabinet delegates authority to amend/update this policy to ensure it remains compliant with legislation to a member of the Executive Leadership Team in consultation with the relevant portfolio holder.

RECOMMENDED:

3. Cabinet recommends that Full Council agree changes to the Members' Code of Conduct to include explicit safeguarding responsibilities.

REASON FOR DECISION:

- To ensure the Council continues to meet its statutory safeguarding duties under the Children Act 2004 and the Care Act 2014, reflects current guidance (Working Together 2023, Care and Support Statutory Guidance 2024), and is prepared for anticipated duties in the forthcoming Crime and Policing Bill 2025.
- The updated policy improves clarity and accountability, reflects new safeguarding priorities (including domestic abuse, modern slavery, cuckooing, self-neglect and hoarding), and provides stronger support for staff wellbeing.

13

TRANSFORMATION PROGRAMME - LGR READINESS

RESOLVED:

1. The Transformation Programme is redefined as the 'LGR Readiness Programme'.
2. That the governance framework which supports the Transformation Programme continues to monitor the workstreams, key objectives and outputs from projects identified under LGR Readiness and Transformation.
3. That reporting on progress, operational readiness and any issues and risks arising will continue via the Transformation Board, Corporate Performance Panel and Cabinet.

REASON FOR DECISION: To recognise the synergy between the LGR Readiness Programme and our Transformation Programme and to utilise the established formal governance framework for the delivery and monitoring of the LGR Readiness Programme within the Transformation Programme, delivering defined outcomes through effective management and oversight.

14

ADOPTION OF THE PROPERTY DISPOSAL POLICY

RECOMMENDED: Cabinet resolves to recommend to Full Council the adoption of the Property Disposal Policy with the following amendments (in bold below):

Paragraph 3, section 9 to read: Potential disposals should be discussed with the portfolio holder, ward members, parish councils and

any other community representatives, relevant to where the land/property is located, at an early stage **unless circumstances require expedient and/or greater levels of discretion in the best interests of the Council.**

Paragraph 4, section 8 to read: They provide no real social value to the Borough community at large and where it only provides a benefit that is disproportionate to the opportunity cost of the capital tied up in the asset **and/or where the social value is highly likely to continue after a disposal.**

REASON FOR DECISION: There is currently no formal policy in place.

The meeting closed at 7.17 pm